



Privacy Notice – Volunteers

This notice will explain what personal information we collect from you, how we will collect it and what we will use it for.

What information do we collect and why do we collect it?

We collect information about you when you first apply to become a volunteer and as part of your ongoing volunteering with us. This includes your personal characteristics and other sensitive information such as your previous work experience, contact details, equality monitoring data and disclosure checks. We use this information to manage our volunteer services and to comply with our legal obligations.

How will we collect this information?

We collect information at various points in the volunteer application process and during your time volunteering for us. The information may form part of the written application and recruitment process, but may also be updated with changes in volunteering role etc.

Who will we share it with?

We will not disclose any information that you provide to anyone else without your permission. However, on rare occasions, we may be required to disclose your information by law, or where we have good reason to believe that failing to share the information would put you or someone else at risk.

Information updates

From time to time we would like to send you information about Sight Support Derbyshire volunteering services and roles. If

you have consented to receive this information, you may opt out at any time by contacting us.

Access to your information

You have the right to view any information the organisation holds about you. We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate.

How to contact us

Please contact us if you have any questions in relation with this notice or the information we hold about you:

Email: enquiries@sightsupportderbyshire.org.uk

Phone: 01332 292262

Post: Sight Support Derbyshire
Suite2.2-2.10 Litchurch Plaza,
Litchurch Lane,
Derby,
DE24 8AA

More information

You can find a copy of our Data Protection policy on our website: www.sightsupportderbyshire.org.uk